

REPUBLIC OF RWANDA



Kigali, 31<sup>st</sup> May 2019

Ref: ~~4106/16/2019~~ /FONERWA

**FUND FOR ENVIRONMENT (FONERWA)**  
**P.O. BOX : 7436, Kigali**  
**Rwanda**

**Resident Representative**  
**UNDP**  
**Kigali, Rwanda**

Dear Sir,

**Re: Transmission of FONERWA-ENR project FACE Form, Narrative report and Request for funds for the Quarter two (April to June 2019).**

In the framework of the UN support to strengthen Capacities of the Environment and Natural resources (ENR) sector for Green Economy Transformation;

Please find herewith enclosed the FONERWA-ENR project FACE Form, Narrative report and Request for funds for the Quarter two (April to June 2019) of **RWF 79,285,668** for your endorsement and approval.

In reference to the above, I would like to kindly request your esteemed office to disburse this amount to FONERWA bank account whose details are below;

**Bank Name:** National Bank of Rwanda (BNR)  
**Account Name:** FONERWA  
**Account Number:** 1000047283

Thank you for your continued support and collaboration.  
Sincerely,

**Mr RUZIBIZA HUBERT**  
**Chief Executive Officer**

**C.C:**  
**PS Ministry of Environment**

RECEIVED on	03.06.2019	FILE No	
Reg No			
APPROVED BY	Ma. Lela		
		CL	RR



**INTERIM REPORT**

**QUARTERLY NARRATIVE INTERIM PROGRESS REPORT**

**YEAR/QUARTER: 2019/01-02**

**Purpose:** This report aims at assessing the achievements against the planned results during the quarter as well as risks and issues that could affect project implementation.

<b>Project title:</b>	<b>Strengthening capacities of the Environment and Natural Resources sector for Green Economy Transformation.</b>	
<b>Project number:</b>	<b>00116279</b>	
<b>Project/UNDAP/CPD outcome:</b>	The project is responding to the OUTCOME 2, which says that by 2023, Rwandan Institutions and communities are more equitably, productively and sustainably managing natural resources and addressing climate change and contribute to sustainable development goals	
<b>NST priorities:</b>	NST 1: Priority 7 which says that: Sustainable management of natural resources and Environment to transition Rwanda towards a Green Economy.	
<b>SDGs:</b>	The project is contributing to 7,9,11,13,15,17 SDGs	
<b>Project start date:</b>	01/10/2018	
<b>Project end date:</b>	30/06/2023	
<b>Reporting period:</b>	Interim report from January 2019 to May 2019 January 1 <sup>st</sup> -May 31 <sup>st</sup> , 2019	
<b>Project budget (USD):</b>	<b>TRAC (core):</b>	<b>4,400,000USD</b>
	<b>Government of Rwanda (in kind):</b>	<b>250,000USD</b>
	<b>Other donors:</b>	<b>N/A</b>
	<b>Total project budget:</b>	<b>4,650,000USD</b>

## Results-based Reporting

### **Output 3: National and local public institutions, CSOs, private sector technical capacities are strengthened to effectively and efficiently manage green growth financing mechanisms .**

**Results achieved and evidence** (*Explain the achievements at the output level. Make sure to provide evidence, related data and how it was collected*):

We conducted capacity building workshop for all project managers, accountants, finance staff, monitoring and evaluation staff from our implementing partners on 5<sup>th</sup> April 2019 to effectively manage the awarded grants and utilise it for the intended purposes. Participants gained knowledge and skills in financial management, monitoring the funded activities, Speeding up implementation of funded activities and documenting successful stories.

**Completed activities that contributed to the above achievements** (*Explain which activities took place and how they contributed to the achievement of the output. Photos or reports can be added as annex*):

#### **3.1 Organise technical inputs from subject matter specialists, including support to FONERWA on project design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and trainings**

- FONERWA hired consultants and contractual skilled staff to support FONERWA on project design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and trainings and this has contributed to achievement of the above output.

#### **3.2 Develop Five year domestic, bilateral and multi-lateral resource mobilisation strategy**

- Again we also Hired consultant to Develop Five year domestic, bilateral and multi-lateral resource mobilisation strategy and this is evidenced by Peggasys consultant The consultant produced an inception report detailing the possible sources of funds, mapping of all potential funders and strategies that can be taken to tap into those funds. We are currently reviewing the draft report and we shall have a validation meeting probably in July 2019 which we shall invite all our development partners. More details will be highlighted in quarter two report.

#### **3.3 Support FONERWA capacity for communication strategy development, communication and outreach services with particular support to quarterly call for proposal sessions**

- We also hired consultants and contractual skilled staff to Improve communication and outreach services with particular support to quarterly call for proposal sessions
- The Rwanda Green Fund (FONERWA) communications consultant travelled to Nairobi, Kenya for the United Nations Environment Assembly, which took place from 11-15 March 2019. The consultant supported the Rwanda delegation, which was led by the Prime Minister and the Minister of Environment. The support provided included managing the delegation schedule, speech writing and preparation of briefing papers, social media and photographic coverage and media management. The consultant also provided reporting services for the delegation's activities throughout the week. Our communication consultant accompanied the right honourable prime minister and our minister of environment in Nairobi Kenya and

shared experience of the fund and achievements so far reached. This was the meeting organised by UN Environment.

#### **3.4 Roll out the programmatic approach through TA support to sectors in proposal development and Resource Mobilisation**

- We hired consultants and contractual skilled staff to support different sectors in proposal development and Resource Mobilisation whereby we recruited project analysis specialist and in charge of resource mobilisation and climate finance specialist.

#### **3.5 Technical support to establish and maintain Integrated web-based platform for FONERWA (MIS, website)**

- We hired IT expert to establish and maintain integrated web-based platform for FONERWA (MIS, website) .The IT expert is working with existing contracted consultancy firm that is maintaining our integrated website and web based online applications and he is also working with other stakeholders in internet provision, cloud computing, cyber security to mention but a few.the following are summarised list of major activities under progress:
  - Maintenance and improving website, online application tool for semi-annual call and online application tool for rolling basis
  - Supply and maintenance of Google apps email accounts.
  - Manage the virtual server hosting FONERWA online system
  - Maintenance of IT equipment
  - Hosting service: cloud computing
  - Fiber optic Internet service, Management of firewall and 4G internet service.

#### **3.6 Establish a system to integrate Knowledge Management within project cycle leveraging on the knowledge platform and best-practice exchange sessions**

- We hired skilled staff to integrate Knowledge Management within project cycle leveraging on the knowledge platform and best-practice exchange sessions like communication specialist and monitoring and evaluation specialist

#### **3.7 Conduct annual review sessions, produce bi-annual reports and organize bi-annual portfolio review workshops to share progress and achievements of the fund with stakeholders**

- FONERWA staff travelled to Ghana others to Zambia for conferences and workshops in order to improve their knowledge and share experience with other Africans.
- we conducted a capacity building session to our implementing project partners and shared knowledge and skills on 5<sup>th</sup> April 2019 as evidenced by the attached photos taken. This was in line with quarterly planned activity of organizing workshop to share progress and achievements of the fund with stakeholders
- In this May 2019, we also shared experience of the fund with delegates from BURKINA FASO as a part of the south-south cooperation

**3.8 Quality assurance and monitoring of FONERWA funded projects to improve the implementing status**

- We have carried out several field visits, quality review and other Quality assurance and monitoring of FONERWA funded projects to improve the implementation status within this reporting period. The field visit is continuous in nature as it is a condition before disbursement of the second instalment to our implementing partners and we have visited Minagri project, Nyandungu project, Rema air quality project E-waste project for Mineacom to mention but a few and we have also reviewed many quarterly reports from our implementing projects within this quarter. This activity is also continuous in nature.

**Change in plan (what results were not achieved as planned and why):**

Most of activities planned in the Quarter 1, were postponed in the next quarter starting from April 2019 since we received funds end of march 2019 and we did not manage to implement them on time due to the late disbursement of the budget. The disbursement was done on 27/03/2019, which did not give us time to implement planned activities.

**Overall Challenges, Recommendations and Lessons learnt**

*Raise any challenges that require attention, and lessons learnt / best practices that can be shared within the project and with other projects.*

<b>Key challenges and risks, recommendations (Identify challenges and risks and recommended solutions):</b>	
Late disbursement of the budget from the donor	Always disburse the budget on time, this will help in activities implementation
<b>Lessons learned and/or good practices:</b>	
We shared experience with delegates from BURKINA FASO on 30 <sup>th</sup> may 2019 and this was good achievement of the fund under support from UNDP	
<b>LNOB &amp; Gender: (Share any achievements or lessons learnt, good practices on LNOB and gender equality and women's empowerment)</b>	
Five projects that were approved for the 9 <sup>th</sup> call for proposals have started implementation and included gender components in their planned activities like giving them jobs on terracing, community approach tenders where they are included, training on gender equality in all environmental activities.	

## Results Framework Summary

Monitor the indicators by quarter and record relevant progress. Make sure to add the source of data.

Fonerwa Output indicators are 1) Cumulative volume of finance [US\$ millions] mobilized through FONERWA for climate and environment purposes; 2) Fund disbursement proportion [%] to 1) CSO, 2) Private sector, 3) public institutions; 3) Percentage of new quality proposals approved for funding 1) public sector 2) private sector 3) CSOs ; 4) % of projects whose emerging lessons (both positive and negative) have been collated and disseminated by the FMT for knowledge sharing; 5) % of active projects reporting data of sufficient quality to satisfy FONERWA monitoring and evaluation system

Outcome / Output	Indicator	Baseline	Project target for Q1	Q1
<b>Output 3: national and local public institutions, CSOs, private sector technical capacities are strengthened to effectively and efficiently manage green growth financing mechanisms .</b>				
<b>Sub-Output 1: Effective management of green growth financing</b>	Cumulative volume of finance [US\$ millions] mobilized through FONERWA for climate and environment purposes	<u>99</u>	<u>99</u>	<u>105</u>
<b>Sub-Output 2: project management</b>	Fund disbursement proportion [%] to 1) CSO, 2) Private sector, 3) public institutions	<u>1) 6.3</u> <u>2) 4</u> <u>3) 84</u>	<u>1) 7</u> <u>2) 5</u> <u>3) 82</u>	<u>1) 8.9</u> <u>2) 6</u> <u>3) 84</u>
	Percentage of new quality proposals approved for funding	<u>N/A</u>	<u>1) 8%</u> <u>2) 3%</u> <u>3) 3%</u>	<u>8%</u> <u>3%</u> <u>3%</u>
	% of projects whose emerging lessons (both positive and negative) have been collated and disseminated by the FMT for knowledge sharing	<u>80</u>	<u>80</u>	<u>86%</u>
	% of active projects reporting data of sufficient quality to satisfy FONERWA monitoring and evaluation system	<u>0%</u>	<u>50%</u>	<u>56%</u>

Financial Summary

Quarterly financial report						Annual financial summary		
	Q1 Budget allocation (frw)	Q1 Expenditure (frw)	Balance for QX1(frww)	Delivery rate for Q1 (%)	Notes (Explain reason if there are differences between budget and expenditure)	Annual Budget allocation (USD)	Annual expenditure by end of May 2019(USD)	Delivery rate at end of Q1 (%)
Output 3	80,493,241	70,086,206	10,407,035	87%	The funds were received late and this resulted into delays in implementation	275,900	81,180	29.4%
<b>TOTAL</b>	<b>80,493,241</b>	<b>70,086,206</b>	<b>10,407,035</b>	<b>87%</b>		<b>275,900</b>	<b>81,180</b>	<b>29.4%</b>

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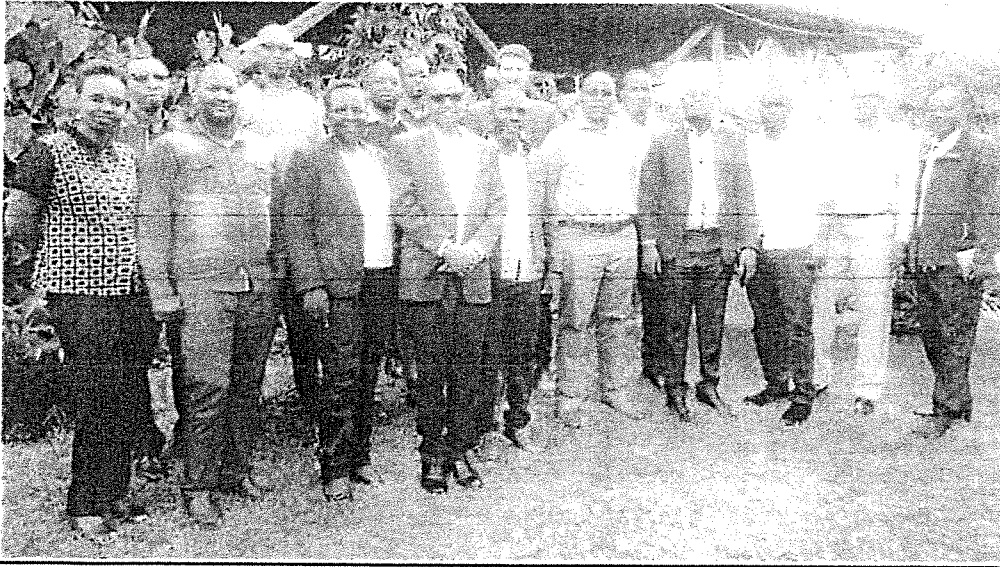




## List of Annexes

*Below are potential contents that can be annexed to the report (optional but recommended to have at least one annex).*

### **a) Photos of participants in the capacity building workshop for implimenting partners**



### **b) Experience sharing from BURKINA FASO on 30th May 2019**



**c) Links to articles and events that took place in this reporting period**

<https://www.flickr.com/photos>

<https://www.fonerwa.org>

**Date:**

**Prepared by:**

Augustin HITIMANA

Project Manager

Signature:



**Date:**

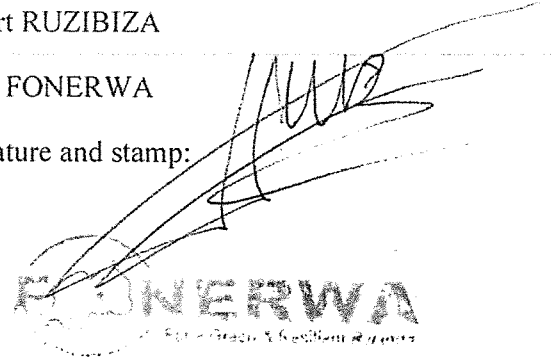
03/06/2019

**Approved by:**

Hubert RUZIBIZA

CEO, FONERWA

Signature and stamp:



FONERWA  
For the People & Good Governance


**WORK PLAN FOR: Strengthening Capacities of the Environment and Natural Resources (ENR) Sector for Green Economy Transformation**

OD: Y1: 01 Jan to 31 Dec 2019

**Output 1: ENR sector capacities enhanced to optimize and scale-up sustainable and climate resilient management of natural capital resources**

Activities	FACE Form Activity No.	Quarterly Activities	TIME FRAME				Indicators	Annual Target	Implementing Partner	Planned Budget (USD)	
			Q1	Q2	Q3	Q4				TOTAL	TOTAL
<p>at 3: National and local public institutions, CSOs, private sector technical capacities are strengthened to effectively and efficiently manage green growth financing mechanisms</p>											
<p>at indicators: 1) Cumulative volume of finance [US\$ millions] mobilized through FONERWA for climate and environment purposes; 2) Fund disbursement proportion [%] to 1) CSO, 2) Private sector, 3) public institutions; 3) Percentage of new quality proposals approved for funding 1) public sector 2) private sector 3) CSOs - 4) % of projects whose emerging lessons (both positive and negative) have been collated and disseminated by the FMT for knowledge sharing; 5) % of active projects reporting data of sufficient quality to FONERWA monitoring and evaluation system</p>											
Organise technical inputs from subject matter specialists, including support to RWA on project design, implementation and monitoring to strengthen resource mobilization and financing mechanisms and trainings	1. Strengthening resource mobilization	Hire consultants and contractual skilled staff to support FONERWA on project design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and trainings	15,000	15,000	17,000	3,000	Cumulative volume of finance [US\$ millions] mobilized through FONERWA for climate and environment purposes	109	FONERWA	50,000	
Develop Five year domestic, bilateral multi-lateral resource mobilisation strategy	1. Strengthening resource mobilization	Hire consultant to Develop Five year domestic, bilateral and multi-lateral resource mobilisation strategy	14,180	21,270	21,270	14,180			FONERWA	70,900	
Support FONERWA capacity for communication strategy development, communication and outreach services particular support to quarterly call proposal sessions	2. Communication strategy	Hire consultants and contractual skilled staff to improve communication and outreach services with particular support to quarterly call for proposal sessions	15,000	15,000	10,000	10,000	Fund disbursement proportion [%] to 1) CSO, 2) Private sector, 3) public institutions	1) 20 2) 30 3) 50	FONERWA	50,000	
Roll out the programmatic approach through TA support to sectors in proposal development and Resource Mobilisation	1. Strengthening resource mobilization	Hire consultants and contractual skilled staff to support different sectors in proposal development and Resource Mobilisation	2,000	2,500	2,500	3,000	Percentage of new quality proposals approved for funding 1) public sector 2) private	1) 10% 2) 5% 3) 5%	FONERWA	10,000	
Technical support to establish and maintain integrated web-based platform FONERWA (MIS, website)	3. Knowledge sharing	Hire consultants to establish and maintain integrated web-based platform for FONERWA (MIS, website)	20,000	19,000	5,000	6,000			FONERWA	50,000	
Establish a system to integrate Knowledge Management within project leveraging on the knowledge forum and best-practice exchange sessions	3. Knowledge sharing	Hire consultants and contractual skilled staff to integrate Knowledge Management within project cycle leveraging on the knowledge platform and best-practice exchange sessions	3,000	3,000	2,000	2,000	% of projects whose emerging lessons (both positive and negative) have been collated and disseminated by the FMT for knowledge sharing	100	FONERWA	10,000	
Conduct annual review sessions, disseminate bi-annual reports and organize bi-portfolio review workshops to assess progress and achievements of the project with stakeholders	3. Knowledge sharing	Organize workshop to share progress and achievements of the fund with stakeholders	5,000	3,000	1,000	1,000			FONERWA	10,000	

Quality assurance and monitoring of RWA funded projects to improve the implementing status	4. Quality Assurance	Quality assurance and monitoring of FONERWA funded projects to improve the implementation status	7,000	7,000	6,000	5,000	% of active projects reporting data of sufficient quality to satisfy FONERWA monitoring and evaluation system	75%	FONERWA	25,000
Total Budget for Output 3			81,180	85,770	64,770	44,180	16%			275,900
Project Management										
1. administrative costs			1,500	1,500	1,500	1,500	FONERWA			6,000
Total Budget for Project Management			82,680	87,270	66,270	45,680				281,900
JD TOTAL										

Approved by:   
 Stephen Rodrigues  
 UNDP Resident Representative  
 UNDP Rwanda

Date: 03/06/2019

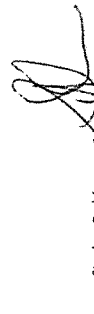
5/6/2019

WORK PLAN FOR: Strengthening Capacities of the Environment and Natural Resources (ENR) Sector for Green Economy Transformation									
PERIOD: Y1: 01 Jan to 31 March 2019									
Activities	Quarterly Activities	TIME FRAME			Indicators	Annual Target	Implementing Partner	Planned Budget	
		Apr	May	Jun				TOTAL (USD)	TOTAL (RWF)
		Output 1: ENR sector capacities enhanced to optimize and scale-up sustainable and climate resilient management of natural capital resources							
Output 3: National and local public institutions, CSOs, private sector technical capacities are strengthened to effectively and efficiently manage green growth financing mechanisms									
Output Indicators: 1) Cumulative volume of finance [US\$ millions] mobilized through FONERWA for climate and environment purposes; 2) Fund disbursement proportion [%] to 1) CSO, 2) Private sector, 3) public institutions; 3) Percentage of new quality proposals approved for funding 1) public sector 2) private sector 3) CSOs; 4) % of projects whose emerging lessons (both positive and negative) have been collated and disseminated by the FMT for knowledge sharing; 5) % of active projects reporting data of sufficient quality to satisfy FONERWA monitoring and evaluation system									
3.1 Organise technical inputs from subject matter specialists, including support to FONERWA on project design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and trainings	work with consultants and contractual skilled staff to support FONERWA on project design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and trainings	x	x	x	Cumulative volume of finance [US\$ millions] mobilized through FONERWA for climate and environment purposes	99	FONERWA	15,000	13,627,650
3.2 Develop five year domestic, bilateral and multi-lateral resource mobilisation strategy	work with consultant to finalise five year domestic, bilateral and multi-lateral resource mobilisation strategy	x	x	x			FONERWA	21,270	19,324,008
3.3 Support FONERWA capacity for communication strategy development, communication and outreach services with particular support to quarterly call for proposal sessions	work with consultants and contractual skilled staff to improve communication and outreach services with particular support to quarterly call for proposal sessions	x	x	x	Fund disbursement proportion [%] to 1) CSO, 2) Private sector, 3) public institutions	1) 7 2) 5 3) 82	FONERWA	15,000	13,627,650
3.4 Roll out the programmatic approach through TA support to sectors in proposal development and Resource Mobilisation	work with consultants and contractual skilled staff to support different sectors in proposal development and Resource Mobilisation	x	x	x	Percentage of new quality proposals approved for funding	1) 8% 2) 3% 3) 3%	FONERWA	2,500	2,271,275
3.5 Technical support to establish and maintain integrated web-based platform for FONERWA (MIS, website)	work with consultants to establish and maintain integrated web-based platform for FONERWA (MIS, website)	x	x	x			FONERWA	19,000	17,261,690
3.6 Establish a system to integrate Knowledge Management within project cycle leveraging on the knowledge platform and best-practice exchange sessions	Hire consultants and contractual skilled staff to integrate Knowledge Management within project cycle leveraging on the knowledge platform and best-practice exchange sessions	x	x	x	% of projects whose emerging lessons (both positive and negative) have been collated and disseminated by the FMT for knowledge sharing	80	FONERWA	3,000	2,725,530
3.7 Conduct annual review sessions, produce bi-annual reports and organize bi-annual portfolio review workshops to share progress and achievements of the fund with stakeholders	Organize workshop to share progress and achievements of the fund with stakeholders	x	x	x			FONERWA	3,000	2,725,530
3.8 Quality assurance and monitoring of FONERWA funded projects to improve the implementing status	Quality assurance and monitoring of FONERWA funded projects to improve the implementation status	x	x	x	% of active projects reporting data of sufficient quality to satisfy FONERWA monitoring and evaluation system	0.5	FONERWA	7,000	6,359,570
Total Budget for Output 3								85,770	77,922,903
Project Management									
Project Management for FONERWA				M&E Reports		4	FONERWA	1,500	1,362,765
Total Budget for Project Management								1,500	1,362,765
GRAND TOTAL								87,270	79,285,668

Approved by:

  
Hubert Ruzibiza  
Chief Executive Officer  
Rwanda Green Fund FONERWA

Date :

  
Stephen Rodrigues  
UNDP Resident Representative  
UNDP Rwanda

Funding Authorization and Certificate of Expenditure

Country: **RWANDA**  
 Project Code: **11679**  
 Project Title: **Strengthening financial capacity of ENR Sector (FONERWA)**  
 Responsible Officer(s): **RUZIBIZA HUBERT, Chief Executive Officer**  
 Implementing Partner: **National for Environment - FONERWA**  
 Currenecy: **FRW**

UN Agency: **UNDP**

Date: **5/31/2019**  
 Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

V # 57948 ; JV # 57515 ; 57546

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP Fund/Donor/Account	REPORTING			REQUEST AUTHORIZATIONS			
		Authorised Amount A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount E	Authorised Amount F	Outstanding Authorised Amount G = D + F
<b>Output 1: 00113506 effective management of GG financing</b>								
Activity 1: Strengthening Resource Mobilization (3.1 Organise technical inputs from subject matter specialists, including support to FONERWA on project design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and trainings )	0400000012/1300	13,401,150	12,733,279	12,733,279	667,871	13,627,650	13,627,650	13,627,650
Activity 1: Strengthening Resource Mobilization (3.2 Develop Five year domestic, bilateral and multi lateral resource mobilisation strategy )	0400000012/1200	19,297,656	18,130,087	18,130,087	1,167,569	19,324,008	19,324,008	19,324,008
Activity 1: Strengthening Resource Mobilization (3.4 Roll out the programmatic approach through TA support to sectors in proposal development and Resource Mobilisation)	0400000012/7500	1,766,820	-	-	1,766,820	13,627,650	13,627,650	13,627,650
Activity 2: Communication strategy (3.3 Support FONERWA capacity for communication strategy development, communication and outreach services with particular support to quarterly call for proposal sessions )	0400000012/1200	13,401,150	11,967,386	11,967,386	1,433,764	2,271,275	2,271,275	2,271,275
Activity 3: Knowledge Sharing (3.5 Technical support to establish and maintain integrated web-based platform for FONERWA (MIS, website)	0400000012/1300	17,868,200	17,395,303	17,395,303	472,897	17,261,690	17,261,690	17,261,690
Activity 3: Knowledge Sharing (3.6 Establish a system to integrate Knowledge Management within project cycle leveraging on the knowledge platform and best-practice exchange sessions)	0400000012/1300	2,680,230	1,210,000	1,210,000	1,470,230	2,725,530	2,725,530	2,725,530
Activity 4: Quality Assurance (3.7 Conduct annual review sessions, produce bi-annual reports and organize bi-annual portfolio review workshops to share progress and achievements of the fund with stakeholders)	0400000012/1300	4,467,050	4,450,365	4,450,365	16,685	2,725,530	2,725,530	2,725,530
Activity 4: Quality Assurance (3.8 Quality assurance and monitoring of FONERWA funded projects to improve the implementing status)	0400000012/1300	6,253,870	4,193,766	4,193,766	2,060,104	6,359,570	6,359,570	6,359,570
Sub-total		79,156,126	70,080,206	70,080,206	9,075,920	77,922,903	77,922,903	77,922,903
<b>Output 2: 00114046; Project Management</b>								
Activity 1: Administrative Costs (bank charges)	0400000012/7500	1,337,115	6,000	6,000	1,331,115	1,362,765	1,362,765	1,362,765
Sub-total		80,493,241	70,086,206	70,086,206	10,407,035	79,285,668	79,285,668	79,285,668

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:  
 The funding request shown above represents estimated expenditures as per QWP and itemized cost estimates attached  
 The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds

Date Submitted: **5/31/2019**

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

Approved By: \_\_\_\_\_

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Name: **RUZIBIZA HUBERT**

Title: **CHIEF EXECUTIVE OFFICER**

FOR UNFPA USE ONLY

New Funding Release	
Activity 1	0
Activity 2	0
Total	0

FOR UNICEF USE ONLY

Liquidation Information	
Cash Transfer Reference: CRO ref. no. Voucher ref. no.	DCT Reference: CRO ref. no. Liquidation ref. no.
GL codes:	DCT Amount
Training	0
Travel	0
Materials & Consumables	0
Other Cash Transfers	0
Total	0

Funding Authorization and Certificate of Expenditures  
 Country: RWANDA  
 Project Code: 116718  
 Project Title: Strengthening Financial Capacity of ENR Sector (FONERWA)  
 Responsible Officer(s): RUIZIBIZA HUBERT, Chief Executive Officer  
 Implementing Partner: National for Environment - FONERWA  
 Currency: FRW

UN Agency: UNDP

Date: 5/31/2019  
 Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP Fund/Donor/Account	REPORTING			REQUESTS / AUTHORIZATIONS			
		Authorised Amount A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount E	Authorised Amount F	Outstanding Authorised Amount G = D + F
<b>Output 1: 00113508 effective management of GG financing</b>								
Activity 1: Strengthening Resource Mobilization (3.1 Organise technical inputs from subject matter specialists, including support to FONERWA on project design, implementation and monitoring to strengthen resource mobilization and new financing mechanisms and trainings)	040000001271300	13,401,150	12,733,279			13,627,650		
Activity 1: Strengthening Resource Mobilization (3.2 Develop Five year domestic, bilateral and multi-lateral resource mobilisation strategy)	040000001271200	19,297,656	18,130,087			19,324,008		
Activity 1: Strengthening Resource Mobilization (3.4 Roll out the programmatic approach through TA support to sectors in proposal development and Resource Mobilisation)	040000001271500	1,786,820				13,627,650		
Activity 2: Communication strategy (3.3 Support FONERWA capacity for communication strategy development, communication and outreach services with particular support to quarterly call for proposal sessions)	040000001271200	13,401,150	11,967,366			2,271,275		
Activity 3: Knowledge Sharing (3.5 Technical support to establish and maintain integrated web-based platform for FONERWA (MIS, website))	040000001271300	17,868,200	17,395,303			17,261,690		
Activity 3: Knowledge Sharing (3.6 Establish a system to integrate Knowledge Management within project cycle leveraging on the knowledge platform and best-practice exchange sessions)	040000001271300	2,680,230	1,210,000			2,725,530		
Activity 4: Quality Assurance (3.7 Conduct annual review sessions, produce bi-annual reports and organize bi-annual portfolio review workshops to share progress and achievements of the fund with stakeholders)	040000001271300	4,467,050	4,450,385			2,725,530		
Activity 4: Quality Assurance (3.8 Quality assurance and monitoring of FONERWA funded projects to improve the implementing status)	040000001271300	6,253,870	4,193,766			6,359,570		
Sub-total		79,156,126	70,080,206			77,922,903		
<b>Output 2: 00114045: Project Management</b>								
Activity 1: Administrative Costs (bank charges)	040000001275105	1,337,115	6,000			1,362,765		
Sub-total		1,337,115	6,000			1,362,765		
<b>Total</b>		<b>80,493,241</b>	<b>70,086,206</b>			<b>-</b>		

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:  
 The funding request shown above represents estimated expenditures as per QWP and itemized cost estimates attached.  
 The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.

Date Submitted: 5/31/2019

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

Approved by: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Name: RUIZIBIZA HUBERT

Title: CHIEF EXECUTIVE OFFICER

**FOR UNICEF USE ONLY**

Account Charges	Liquidation Information	
Cash Transfer Reference	DCT Reference:	
CR/CR ref. no., Transfer ref. no.	CR/CR ref. no., Liquidation ref. no.	
GL codes:	DCT Amount	0
Training	Less:	
Travel	Liquidation	0
Meetings & Conferences	Amount	0
Other Cash Transfers		
Total	Balance	0

**FOR UNFPA USE ONLY**

New Funding Release	
Activity 1	0
Activity 2	0
Total	0



# Cash Book Statement

Entity: **2901000000-FONERWA**

Account: **1000050217-FONERWA UNDP CBP FRW(FRW)**

Date from : **01-Apr-2019**      Date to : **31-May-2019**


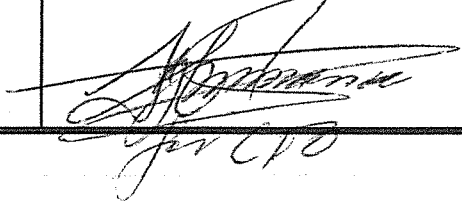
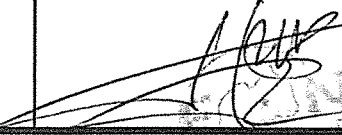
**Opening Balance: 80,493,241.00**

Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
Apr-2019	Payment of salaries for other employees April 2019	Y	L2901000000190360	L2901000000190360	0.00	20,781,556.00	FRW	1.00	0	20,781,556	59,711,685.00
26-Apr-2019	Payment of salary for Teddy Mugabo April 2019	Y	L2901000000190367	L2901000000190367	0.00	1,845,258.00	FRW	1.00	0	1,845,258	57,866,427.00
30-Apr-2019	Commission paid: Acct Mgt Fees	Y	HIST April 2019	G2901000000/0000139/JV/19	0.00	1,000.00	FRW	1.00	0	1,000	57,865,427.00
30-Apr-2019	Commission paid: HIST	Y	HIST April 2019	G2901000000/0000138/JV/19	0.00	2,000.00	FRW	1.00	0	2,000	57,863,427.00
15-May-2019	Payment of salaries for other Employees May 2019	N	L2901000000190389	L2901000000190389	0.00	29,038,855.00	FRW	1.00	0	29,038,855	28,824,572.00
21-May-2019	MOTOR VEHICLE INSURANCE INVOICE 506400 508083 NS	N	L2901000000190400	L2901000000190400	0.00	40,521.00	FRW	1.00	0	40,521	28,784,051.00
21-May-2019	MOTOR VEHICLE INSURANCE INVOICE 506400 508083 NS	N	L2901000000190400	L2901000000190400	0.00	1,310,190.00	FRW	1.00	0	1,310,190	27,473,861.00
21-May-2019	MOTOR VEHICLE INSURANCE INVOICE 506400 508083 NS	N	L2901000000190400	L2901000000190400	0.00	243,128.00	FRW	1.00	0	243,128	27,230,733.00
21-May-2019	ICT Technicality allowance APRIL 2019 for KANANI Sylvain	N	L2901000000190397	L2901000000190397	0.00	154,440.00	FRW	1.00	0	154,440	27,076,293.00
May-2019	Payment of internship allowance to Charlotte NATUKUNDA May 2019	N	L2901000000190412	L2901000000190412	0.00	193,548.00	FRW	1.00	0	193,548	26,882,745.00
24-May-2019	Reimbursement of transport fees paid on 15 may 2019	N	L2901000000190411	L2901000000190411	0.00	5,200.00	FRW	1.00	0	5,200	26,877,545.00
28-May-2019	Payment of salary for contractual staff May 2019	N	L2901000000190416	L2901000000190416	0.00	2,599,927.00	FRW	1.00	0	2,599,927	24,277,618.00
28-May-2019	Payment of salary for contractual staff April 2019	N	L2901000000190415	L2901000000190415	0.00	2,599,927.00	FRW	1.00	0	2,599,927	21,677,691.00
29-May-2019	Payment of consultancy fees to DAVID TOOVEY July to August 2018	N	L2901000000190422	L2901000000190422	0.00	4,125.00	USD	903.17	0	3,725,561	17,952,130.00
30-May-2019	Payment of consultancy fees to David Toovey Sept to Oct 2018	N	L2901000000190432	L2901000000190432	0.00	7,150.00	USD	885.61	0	6,332,095	11,620,035.00
31-May-2019	Payment of monthly communication allowances for the CEO June 2019	N	L2901000000190433	L2901000000190433	0.00	290,000.00	FRW	1.00	0	290,000	11,330,035.00
31-May-2019	Commission paid: Acct mgt fees	N	Bank Strm May 2019	G2901000000/0000151/JV/19	0.00	1,000.00	FRW	1.00	0	1,000	11,329,035.00



Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
May-2019	Commission paid: HIST	N	Bank Strm May 2019	G2901000000/0000150/JV/19	0.00	2,000.00	FRW	1.00	0	2,000	11,327,035.00
31-May-2019	AIRTIMES FOR JUNE COMMUNICATION ALLOWANCE	N	L2901000000190439	L2901000000190439	0.00	920,000.00	FRW	1.00	0	920,000	10,407,035.00

**Closing Balance: 10,407,035.00**

<b>Prepared By:</b> 	<b>Verified By:</b> 	<b>Approved By:</b> 
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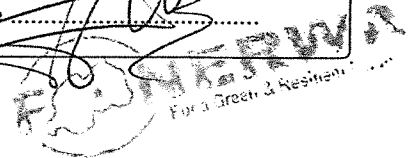
2901000000-FONERWA

**BANK RECONCILIATION REPORT**

as at 5/31/19

Bank account	1000050217	
Bank Name	FONERWA UNDP CBP FRW	
Balance as Per Bank Statement as at	5/31/19	21,677,691
Add Deposit in Transit		0
Less Outstanding Payments / Cheques		11,270,656
Adjusted Bank Balance as at	5/31/19	10,407,035
Cash Book Balance as at	5/31/19	10,407,035
Unreconciled Difference		0

Prepared By Fauk Kamukama Signature [Signature]  
Reviewed By [Signature] Signature [Signature]  
Approved By [Signature] Signature [Signature]





2901000000-FONERWA

Outstanding Payments(Unpresented Check) Report

as at 31-May-2019

Bank account : 1000050217 FONERWA UNDP CBP FRW

IFMIS Code : 2901000000-XXXXXXXX-XXXXXXXX-311305-XXXXX

S/N	Date	Reference	Document	Description	Amount
1	5/29/19	L2901000000190422	L2901000000190422	Payment of consultancy fees to DAVID TOOVEY July to August 2018	3,725,561
2	5/30/19	L2901000000190432	L2901000000190432	Payment of consultancy fees to David Toovey Sept to Oct 2018	6,332,095
3	5/31/19	L2901000000190433	L2901000000190433	Payment of monthly communication allowances for the CEO June 2019	290,000
4	5/31/19	Bank Stm May 2019	G2901000000/0000151/JV/19	Commission paid: Acct mgt fees	1,000
5	5/31/19	Bank Stm May 2019	G2901000000/0000150/JV/19	Commission paid: HIST	2,000
6	5/31/19	L2901000000190439	L2901000000190439	AIRTIMES FOR JUNE COMMUNICATION ALLOWANCE	920,000
<b>Total</b>					<b>11,270,656</b>

Prepared By

*Faiz Kamukoma*

Signature

*[Signature]*

Reviewed By

*[Signature]*

Signature

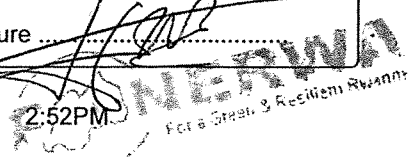
*[Signature]*

Approved By

*[Signature]*

Signature

*[Signature]*





NATIONAL BANK OF RWANDA

STATEMENT OF ACCOUNT

Rundate : 31/05/2019

NATIONAL BANK OF RWANDA

Runtime : 11:44:3

N6 AV 4

Customer Number : 10126

BOX 531

Account Number : 100005021

KIGALI - RWANDA

Account Name : FONERWA UNDP CBP(RWF)

STATEMENT PERIOD: FROM 01/04/2019 TO 31/05/2019

Opening Balance : 8049324

No	Txn Date	Value Date	Reference No	Txn Details	Dr Amt	Cr Amt	Balance	Po Ref
	12/04/2019	12/04/2019	FT19102ZML9H	Outward RTGS Payment MT 102	20,781,556.00	0.00	59,711,685.00	L290100000190360
				Pymnt of slries for other employe es April 2019				
	26/04/2019	26/04/2019	FT19116320NF	Outward RTGS Payment MT 102	1,845,258.00	0.00	57,866,427.00	L290100000190367
				Pymnt of slry for Teddy Mugbo Apr il 2019				
	30/04/2019	01/05/2019	1000050217.STMTHIST.20190430	Commission Paid	2,000.00	0.00	57,864,427.00	

4	30/04/2019	01/05/2019	1000050217.ACCTMGTFEE.20190430	Commission Paid	1,000.00	0.00	57,863,427.00	
5	15/05/2019	15/05/2019	FT1913594W79	Outward RTGS Payment MT 102	29,038,855.00	0.00	28,824,572.00	L2901000000190389
				Pymnt of slries for other Employee es My 2019				
	21/05/2019	21/05/2019	FT19141HZBX2	Outward RTGS Payment MT 102	154,440.00	0.00	28,670,132.00	L2901000000190397
				ICT Technicity llownce APRIL 2019 for KANANI Sylvin				
7	21/05/2019	21/05/2019	FT1914157JNH	Outward RTGS Payment MT 102	1,593,839.00	0.00	27,076,293.00	L2901000000190400
				MOTOR VEHICLE INSURANCE INVOICE 50 6400 508083 NS				
8	24/05/2019	24/05/2019	FT19144JRKT2	Outward RTGS Payment MT 102	5,200.00	0.00	27,071,093.00	L2901000000190411
				Reimbursement of tnsport fees pid on 15 my 2019				
9	24/05/2019	24/05/2019	FT191444XZ3Q	Outward RTGS Payment MT 102	193,548.00	0.00	26,877,545.00	L2901000000190412
				Pymnt of internship llownce to Ch rlotte NATUKUNDA My 2019				
10	28/05/2019	28/05/2019	FT19148GB9HH	Outward RTGS Payment MT 102	2,599,927.00	0.00	24,277,618.00	L2901000000190415
				Pymnt of slry for contretul stff April 2019				
11	28/05/2019	28/05/2019	FT19148H75P7	Outward RTGS Payment MT 102	2,599,927.00	0.00	21,677,691.00	L2901000000190416
				Pymnt of slry for contretul stff My 2019				
<b>Totals</b>					<b>58,815,550.00</b>	<b>0.00</b>		
							<b>Closing Balance</b>	<b>21,677,691.00</b>





## Annual Work Plan

Rwanda - Kigali

Project: 00116279

Report Date: 12/2/2019

Project Title: Strengthening financial capacity of ENR sector (FONERWA)

Year: 2019

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00113506 Effective mgmt of GG financing	Communication strategy	1/1/2019	30/6/2023	RWA-FONERWA	04000	UNDP	71200	International Consultants	50,000.00
	Knowledge sharing	1/1/2019	30/6/2023	RWA-FONERWA	04000	UNDP	71200	International Consultants	50,000.00
				RWA-FONERWA	04000	UNDP	71300	Local Consultants	20,000.00
	Quality Assurance	1/1/2019	30/6/2023	RWA-FONERWA	04000	UNDP	71300	Local Consultants	25,000.00
	Strengthening res mobilizati	1/1/2019	30/6/2023	RWA-FONERWA	04000	UNDP	75700	Training, Workshops and Confe	50,000.00
				RWA-FONERWA	04000	UNDP	71200	International Consultants	70,900.00
				RWA-FONERWA	04000	UNDP	71300	Local Consultants	10,000.00
<b>TOTAL</b>									<b>275,900.00</b>
00114045 Project Management	Administrative Costs	1/1/2019	30/6/2023						6,000.00
	UNDP Oversight and Assura	1/1/2019	30/6/2023						22,000.00
<b>TOTAL</b>									<b>28,000.00</b>
<b>GRAND TOTAL</b>									<b>303,900.00</b>